



Uniform Policy

1. BACKGROUND

Apollo Bay P-12 College expects that students wear the approved College uniform. This is consistent with Department of Education guidelines relating to uniform. Our College takes the matter of uniform seriously, as do our students and parents. Our College Uniform is essential for the following reasons

- It benefits the College as the wearing of uniform fosters school spirit, a sense of belonging and commitment to the College. When students are in the wider community, they are easily identifiable which can further promote the College and enhance College spirit.
- It imparts a sense of responsibility to the students and enhances our values and reputation for excellence with regard to behaviour, presentation and achievement.
- It promotes equality amongst our students by discouraging competition and short-term fashion trends. Uniform discourages peer acceptability being based upon the clothing worn by students.
- It is economical because uniforms are of very good quality, last longer and are cheaper than most casual clothes that students may want to wear. The peer pressures to keep up with the frequent fashion changes associated with casual dress, and the subsequent costs, are controlled.
- It enables students to fully participate in all College curricular and extra-curricular activities without being impeded by dress or footwear.
- It safeguards our students, as an intruder or outsider may be more easily spotted and can be dealt with appropriately.

The uniform policy has been established after consultation with parents, students and staff. Uniform is compulsory for all students at Apollo Bay P-12 College.

2. PURPOSE & AIMS

- To provide a cost effective uniform which clearly identifies our students and supports the College ethos
- To provide clear directions regarding the wearing of our school uniform
- To foster a sense of pride in oneself and our school
- To foster a sense school identity and belonging
- To positively promote the school's image to the wider community
- To provide low cost, durable and practical items of clothing for students and families

3. PRINCIPLES

3.1 Uniform should be worn:

- 3.1.1** Travelling to, from school, and during the school day.
- 3.1.2** It should be worn on all College Excursions and at all official College events (unless stipulated otherwise).
- 3.1.3** Specified Sports uniform is to be worn on Inter-School Sporting Excursions, which should include the College Physical Education Polo Top for Years 3 to 12 and College PE Shorts.
- 3.1.4** Parents will be notified of any "special" occasion where college uniform is not required to be worn.

3.2 Uniform does not need to be worn:

- 3.2.1** On overnight camps and tours, college production and rehearsals out of College hours, Apollo Bay intra-school sports days (House Athletics & Swimming) or specified SRC fund raising "free dress" days.

3.3 Students Need To Note The Following Procedures And Consequences Regarding Uniform:

- 3.3.1 School council requires the Principal be responsible for implementation of this Uniform Policy in a manner consistent with the College Engagement Guidelines. As such, the College has developed procedures for dealing with students who fail to wear correct College uniform.
- 3.3.2 All students at AB are expected to be in full, neat and clean school uniform at all times, as per the information stated in points 1 and 2 and as per the implementation guidelines in section 4 of this policy.
- 3.3.3 Any student who is out of uniform must bring a note from home with a clear and satisfactory explanation as to why, and which clearly states when the student will be back in uniform.
- 3.3.4 Students who arrive to school out of uniform and with no permission note will have the incident recorded on COMPASS. Repeated occurrences may result in lunch time or after school detentions and parent meetings to rectify the situation.
- 3.3.5 As per our College Engagement Guidelines, student refusal to follow these processes or any reasonable teacher request will be treated as a serious matter and the designated consequences for this action will follow.

3.4 Extra Clothes For Warmth

- 3.4.1 Non-uniform jackets are not permitted to be worn during class times. Additional clothing can be worn underneath uniform but must not be visible. The college recommends a plain T- shirt or long sleeve thermal type top underneath College shirts; however, these are to be the same colour as the college shirt, either Navy or White for Years 7-12 and Green for Years Prep to 6.

3.5 Wearing of our Uniform

- 3.5.1 Uniform items should be kept neat and clean at all times.
- 3.5.2 Where an item of uniform is clearly stained or damaged, parents will be asked to replace the item.
- 3.5.3 Uniform should be worn in a neat, tidy and respectful manner. As such, Items of underwear should not be visible above shorts or trousers, Skirt and dress length should be no shorter than mid-thigh.
- 3.5.4 There is no defined changeover period between Summer and Winter Uniform. Students may choose from the approved uniform according to personal comfort levels.

3.6 Make Up, Jewellery, Hair Accessories, Piercings (*piercings are not considered as jewellery*), and *Tattoo's*

- 3.6.1 The College believes that there has to be a balance established in allowing people to express their individuality in any environment and asking them to conform to group behaviour. We also believe young people should be encouraged to understand that individuality need not just be expressed by physical appearance. Make up, nail polish, hair accessories, and jewellery are allowed, however, they should be minimal and unobtrusive. Necklaces need to be under clothes. School badges are permitted on items of clothing. Studs or sleepers are allowed in ears; however, large earrings are not permitted for safety reasons. This includes any stud type item that is pointy in nature, or ear separator that creates a large hole.
- 3.6.2 The College does not accept responsibility for loss of jewellery or infections caused by jewellery. Jewellery may be requested to be removed for classes such as Sport, Physical Education, and Technology Design. "Spikes" as earrings are NOT permitted.
- 3.6.3 PIERCINGS - The College understands that students express their individuality via piercings, and in particular facial piercings. Where a student has a facial piercing the following conditions apply. **Studs** are the only form of piercing item that may be worn in either the nose, lips or eyebrows. Sleepers, rings or hoops of any kind are not permitted as facial piercings. *A clear ball must be worn on these studs.* Points, darts, arrows etc. are NOT permitted as piercing items. Nose rings and tongue piercings must not be visible at any time.
- 3.6.4 TATTOO'S - Must not be visible at any time. This may require the student to wear a long sleeve items of uniform at all times

3.7 Lost Clothing

- 3.7.1** Parents are requested to label ALL clothes and shoes. Items in Lost Property cannot be returned UNLESS CLEARLY LABELLED WITH A STUDENTS NAME.

3.8 Support for Families or Independent Students

- 3.8.1** Students with an independent status or the family of any student unable to purchase uniform items due to economic hardships are more than welcome to approach the College Principal or College Wellbeing Team for assistance.

3.9 Exemptions

Parents seeking exemption to this policy due to religious, ethnic or cultural background or health considerations must apply in writing to the College Principal for approval.

3.9.1 *Grounds for seeking an exemption included;*

- a. an aspect of the code offends a religious belief held by the student, parents or guardians.
- b. an aspect of the code prevents the student from complying with a requirement of their ethnic or cultural background
- c. an aspect of the code prevents students with disabilities from being able to attend school or participate in school activities on the same terms as other students.
- d. the student has a particular health condition that requires a departure from an aspect of the code.
- e. the student or the parents/guardians can demonstrate particular economic hardship that prevents them from complying with the code

3.9.2 *Procedures for granting an exemption*

- f. The Principal will consider what kind of exemption is required. In some cases, a slight modification of the dress requirements may be all that is needed, rather than a complete exemption. When considering whether an exemption on the grounds of economic hardship should be made, the principal will decide whether or not to grant financial or other assistance to the parent(s)/guardian(s) to enable the student to comply with the dress code without stigma or undue embarrassment.
- g. A summary report of the applications for exemption and the decisions will be made at the following council meeting. A written record of the decision on the applications and the reasons for the decision will be kept in the student's personal file.

4. IMPLEMENTATION-

4.1 Students are encouraged to comply with the uniform policy by

- Monitoring in Home Group
- Personal encouragement
- Students who are not in uniform must provide an explanatory note from a parent or guardian to the Home Group Teacher. This will be recorded on COMPASS.
- Students not in uniform will not be allowed to leave the school grounds or attend excursions unless explicitly stated on the excursion form that uniform is not required.
- Senior Student not wearing correct uniform will not be permitted to attend the local street for lunch on their specified days.
- Students who repeatedly fail to comply with the uniform policy will attract consequences according to our College Engagement Guidelines.

4.2 APPROVED UNIFORM ITEMS

Items can be purchased via the School Uniform Shop or via Bob Stewarts at <http://www.bobstewart.com.au/products/apollo-bay-p-12-college>

Prep to Year 6 – JUNIOR SCHOOL

- Green polo shirt (short or long sleeved) with College logo
- Navy/green fleecy bomber jacket with College logo for P-2 (note – students who move into year 3 may continue to wear the bomber jacket if desired)
- Hooded navy windcheater with College Logo from Year 3.
- Navy Wind Stopper Vest with College Logo.
- Navy blue school trousers or Navy school track suit pants
- School dress - blue and white check
- Navy Skorts (Girls) and Shorts (Boys) *Year 3 to 6 Girls may also choose to wear the approved Navy Shorts during warmer months.*
- Navy blue tights can be worn under school dress or skorts, NOT leggings.

Year 7 to Year 12 – SENIOR SCHOOL

- Hooded navy windcheater with College logo
- Navy fleece jacket
- Navy Wind Stopper Vest with College Logo.
- Navy V-necked wool jumper
- School tartan skirt (navy emerald)
- School summer dress (navy white emerald check)
- Navy or White Polo Top with College Logo
- Navy blue school trousers or shorts (no jeans/denim).
- Navy blue tights can be worn under school dress or skirt- NOT leggings
- Navy blue tracksuit pants are available for sports days and PE classes only- these are not an everyday uniform item.
- Navy College Jacket with College Logo
- Year 12 students will design a Y12 top which will be approved by the Principal

SPECIFIC ITEMS NOT APPROVED for Year 5-12 Students

- Track suit pants (unless approved uniform items for sports), jeans, denim jeans, denim shorts.
- Denim jackets.

ALL STUDNETS- Prep to Year 12

- Footwear must be plain black (no logos permitted), they must cover the foot completely and should provide proper support for the foot. Appropriate footwear with non-marking soles must be worn for PE and Sport classes. Lace up Ankle boots are NOT Approved school shoes.
- Plain Navy blue scarves may be worn but must be removed for some areas of the curriculum at the direction of the teacher.
- Plain Navy Socks or Tights for Boys and girls. Socks should not contain logos.
- Only the College navy blue wide-brimmed or bucket hat with the College logo is to be worn outside during Terms 1 and 4 in accordance with SunSmart principles.
- Plain (no logos, wording etc) Navy blue beanies can be worn outside during terms 2 and 3.

SPECIFIC ITEMS NOT APPROVED for ALL Students

- Jeans, denim jeans, denim shorts or denim jackets.
- Ugg boots, moccasins, high heels, high legged boots (above the ankle), gum boots, thongs or any footwear showing a logo or colour other than black.
- Refer to Item 3.6 above for Make Up and Jewellery guidance
- Hats, beanies or hoods must not be worn in class.
- **Lace up Ankle boots are NOT Approved school shoes.**

Physical Education & Sports Uniform -

Prep to Year 2

- No change of clothing required for PE. May wear sneakers to schools on PE days.

Year 3 to Year 12

- College sports top or presentable T-shirt or sports shirt
- College sports top for inter-school competitive sport
- College Sports Shorts- Navy
- College navy track suit pants
- Non-marking soled runners – any colour is permissible for PE/Sport.

4. EVALUATION

This policy will be reviewed as part of the school's three-year review cycle.

DEFINITIONS & REFERENCES:

<http://www.education.vic.gov.au/school/principals/spag/management/pages/dresscode.aspx>

DATE RATIFIED: Term 4 2015 (20th October 2015)

DATE FOR REVIEW: Term 1 2017

DATE REVIEWED: Term 2 2017 (20th June 2017)
Term 4 2017 (12/12/17)



Tiffany Holt
Principal

Andrew Gardiner
College Council President



Student Uniform Policy

Quick Guide

Year Level	 YES	 NO
EVERYONE	<ul style="list-style-type: none"> ✓ Footwear must be plain black (no logos permitted)- must cover the foot completely and should provide proper support ✓ Navy blue scarves may be worn but must be removed for some areas of the curriculum at the direction of the teacher ✓ PLAIN (no logos) Navy Socks or Navy Tights ✓ The College navy blue wide-brimmed or bucket hat with College logo- worn outside during terms 1 and 4 ✓ Plain Navy blue beanies- worn outside ONLY during terms 2 and 3 ✓ Any clothing worn for extra warmth (e.g. skivvy) must be a dark colour matching the school uniform. 	<ul style="list-style-type: none"> ☒ Ugg boots, moccasins, high heels, high legged boots (above the ankle), gum boots, thongs or any footwear showing a logo or colour other than black. Lace up Ankle boots are NOT approved shoes. ☒ Jewellery must be kept to a minimum and must be safe. ☒ Minimal make up permitted ☒ Hats, beanies or hoods must not be worn in class and must be PLAIN Navy. ☒ Peaked caps ☒ No white socks over tights
PREP- 6	<ul style="list-style-type: none"> ✓ Green polo shirt (short or long sleeved) with College logo ✓ Navy/green fleecy bomber jacket (P-2) with College logo (Yrs 3-6) Hooded navy windcheater with College logo ✓ Navy blue school trousers, shorts, skorts, or navy school track suit pants ✓ School dress - blue and white check ✓ Navy blue tights can be worn under school dress or skorts- not leggings. ✓ Year 3 and 4 Girls may also choose to wear the approved Navy Shorts during summer. <p><u>Physical Education & Sports Uniform</u></p> <ul style="list-style-type: none"> ✓ PE Shirts available from Year 3 onwards ✓ Appropriate footwear with non-marking sole 	<ul style="list-style-type: none"> ☒ Jeans ☒ Denim jeans ☒ Denim shorts ☒ Denim jackets ☒ Leggings
7-12	<ul style="list-style-type: none"> ✓ Hooded navy windcheater with College logo ✓ Navy fleece jacket ✓ Navy V-necked wool jumper ✓ School tartan skirt ✓ School summer dress ✓ Navy or White Polo Top with College Logo ✓ Navy blue school approved trousers or shorts ✓ Navy blue tights can be worn under school dress or skirt- <i>not leggings or stockings</i>. ✓ PLAIN (no logos) Navy Socks or Navy Tights ✓ College jacket with College Logo (Including Approved Year 12 Jacket) <p><u>Physical Education & Sports Uniform</u></p> <ul style="list-style-type: none"> ✓ College sports top or presentable T-shirt or sports shirt ✓ College sports top for inter-school competitive sport ✓ Navy blue school sports shorts ✓ Navy blue College logo track suit pants ✓ Non-marking soled runners – any colour is permissible for PE/Sport. 	<ul style="list-style-type: none"> ☒ Track suit pants ☒ Jeans ☒ Denim jeans ☒ Denim short ☒ Denim jackets ☒ Leggings